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University of Northern Iowa Faculty Senate Meeting Minutes, September 13, 1993

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FACULTY SENATE
SEPTEMBER 13, 1993
1464

ANNOUNCEMENTS

1. Introduction of Senators and comments from Chair Lounsberry.
2. Introduction of Guests from outside the University.
3. Report from Provost Marlin.

CALENDAR

4. 529 Request from Ray Kuehl to amend the Emeritus Status Policy Statement. See Appendix B.

It was moved and carried to docket in regular order (Docket #464).

5. 530 Policy on Sexually Explicit Materials. See Appendix C.

It was moved and carried to place at head of docket for the September 27 Faculty Senate meeting (Docket #465). Chair Lounsberry requested strongly urged all faculty to relay their thoughts (as well as any proposed deletions, additions, or corrections) to their Senators or to her so that full representation of faculty thinking on this important issue can be achieved.

DOCKET

6. 527 462 Recommendation from the Educational Policies Committee for Changes in the Student Academic Grievance Procedure. See Appendix D.

Chair Lounsberry reported that the EPC wished to withdraw its proposal at this time in order to do additional streamlining and would bring back its recommendation to Faculty Senate at a later date.

7. 528 463 Request from former Senator van Wormer to Review the Need for Military Science to be a Continuing Part of the Curriculum at the University of Northern Iowa. See Appendix E.

Professor van Wormer introduced an amendment to her original request. After lengthy discussion a substitute motion was made "that the University Faculty Senate request that the Provost arrange for an Academic Program Review of the Department of Military Science according to the procedures of the Committee on Academic Program Review, with an appropriate summary of the results of that review provided to the University Faculty Senate." Motion passed.

The Faculty Senate was called to order at 3:30 p.m. in the Board Room of Gilchrist Hall, by Chairperson Barbara Lounsberry.

Present: Edward Amend, Diane Baum, Leander Brown, John Butler, Kay Davis, Ken DeNault, Sherry Gable, Reginald Green, Clifford Highnam, Randall Krieg, Roger Kueter, Barbara Lounsberry, Kate Martin, Dean Primrose, Erwin Richter, Ron Roberts, Surendar Yadava, Mahmood Yousefi, Myra Boots (ex-officio)

Absent: Phyllis Conklin

ANNOUNCEMENTS

1. Introduction of Senators and Comments from Chair Lounsberry.
Senators introduced themselves by college/unit. The Chair reminded Senators to notify the secretary of their designated alternate.

Chair Lounsberry distributed information regarding the faculty series being cosponsored by UNI Faculty Senate, the Center for the Enhancement of Teaching, Information Systems & Computer Services, and the UNI Library September 20 through October 5 (see Appendix A). She strongly urged faculty members to take this opportunity to introduce themselves to the variety of technological resources that can enhance teaching and learning.

Chair Lounsberry announced Marvin Berenstein, President of the Board of Regents, would be speaking at UNI Tuesday, October 19, 3:15-4:15 p.m. in the Maucker Union Expansion with a reception following. She urged Senators and faculty to attend.

2. The Chair called for introduction of any guests from outside the University. Larry Ballard from the Waterloo Courier identified himself.
3. Report from Provost Marlin.

Provost Marlin stated that since the last Senate meeting, the Board of Regents approved UNI's Master of Science in Environmental Science/Technology and Master of Arts in Women's Studies. She indicated that these are important programs for the University and thanked all faculty members who worked toward the establishment of these programs. The next Board of Regents meeting will be Wednesday, September 22, at Iowa State University. She indicated Professional Development Leaves (PDLs) and preliminary tuition recommendations will be on the docket.

Also during the summer the Board again listed the Wellness Recreation Facility at UNI as the highest priority for new construction/renovation among the Regents Universities. The Board has also given its preliminary budget recommendations for FY 1995 which, although minimal given the impact of flooding, include \$1.1 million allocated for enrollment growth at UNI. She indicated that although the Fall 1993 enrollment of 12,717 is a drop from Fall 1992, the needed enrollment growth money was computed on an enrollment figure even less than 12,717; therefore, this enrollment growth money was still a process of "catching up" with our resource needs for our current enrollment.

Provost Marlin welcomed new faculty members to UNI and expressed appreciation to the Center for the Enhancement of Teaching and the many current faculty who participated in the expanded new faculty orientation.

Provost Marlin reported UNI had entered the era of telecommunication and currently is offering three graduate courses via the Iowa Communications Network.

In conclusion, Provost Marlin announced that it was Diversity Week and that on Friday there would be several sessions exclusively for faculty. She strongly urged all Senators and faculty to attend.

CALENDAR

4. 529 Request from Ray Kuehl to amend the Emeritus Status Policy Statement. See Appendix B.

DeNault moved, Butler seconded to docket in regular order. Motion carried. (Docket #464).

5. 530 Policy on Sexually Explicit Materials. See Appendix C.

Baum moved, Roberts seconded to place at the head of the docket for the September 27 meeting. Motion carried. (Docket #465). Chair Lounsberry strongly urged all faculty to relay their thoughts in regard to this matter (as well as any proposed deletions, additions, or corrections) to their respective Senators, or be in attendance at the September 27 meeting, so that a full representation of faculty thinking on this important issue can be achieved.

DOCKET

6. 527 462 Recommendation from the Educational Policies Committee for changes in the Student Academic Grievance Procedure. See Appendix D.

Chair Lounsberry reported that the EPC wished to withdraw its recommendation at this time in order to further streamline their proposed procedures. She indicated its recommendations would be brought back to the Senate at a later date.

7. 528 463 Request from former Senator van Wormer to Review the Need for Military Science to be a Continuing Part of the Curriculum at the University of Northern Iowa. See Appendix E.

Chair Lounsberry invited Russell Campbell, Chair of the Military Science Liaison and Advisory Committee, Katherine van Wormer, Associate Professor of Social Work, and Colonel Timothy Rippe, Head of the Military Science Department, to each make a five- to ten-minute presentation.

Russ Campbell presented the historical background leading to the establishment of the Military Science Department in 1978. He indicated that the ROTC Oversight Committee was renamed the Military Science Liaison and Advisory Committee in 1988 and that jurisdiction of the Department went from Dean Glenn Hansen to Provost Nancy Marlin's office in 1989 under the charge of Charles Means. In 1990 the Military Science minor was approved.

Professor van Wormer distributed information to Senators on various Military Science course syllabi, and ROTC cost information. She stated the Military Science Department had no college affiliation, with faculty provided and paid for by the Army. She pointed out that with cutbacks in the military, military needs are changing. She expressed concern at the content and academic quality of Military Science courses, and also was concerned that the Military Science program was not under an academic five-year review as are other university programs, but rather was reviewed by the military. In conclusion she presented her revised resolution for review of the ROTC program, with the following points being added to her original docketed resolution:

- (1) "Review course syllabi"
- (4) "Define the role of the ROTC Advisory Board, currently a formality only"
- (6) "Check out advertising claims"

Last sentence, "If referendum determines no ROTC program, arrange for several year phase out system; if referendum indicates yes, set up thorough five year review process by academics to ensure academic standards."

Colonel Tim Rippe explained that the ROTC program is divided into two parts: the Basic Course and the Advanced Course, each lasting two years. He indicated students enrolling in the Basic course had no military obligation, while students in the Advanced Course had contracts with the military at graduation. He added that the Military Science minor also had no military obligation. He stressed that the ROTC program is an academic program which constantly addresses the changing needs of students in such areas, for example, as increased requirements in oral and written communication in courses and computer literacy. He explained that the ROTC program is comprised of required military courses geared to teaching leadership and military skills expected of a Lieutenant, and indicated the military skills necessitated by the program are taught off campus at a summer camp. He said that students are asked to challenge and evaluate themselves throughout this program. He added that the military would invite additional academic rigor in course content, but indicated that while there is some flexibility as to the year in which these courses can be taught, subject matter during the four years is not flexible. At this time two ROTC students, one a Chemistry major, the other a Criminology major, attested to the strong leadership and communication skills, as well as time management abilities which the ROTC program had provided them. They expressed gratitude for having the choice of participating in the ROTC program.

In conclusion, Colonel Rippe stated that although the military is down-sizing, the ROTC program will provide leadership, communication and decision-making skills which will be vital assets for young people

as they face the changing and non-traditional peacekeeping missions of the future.

Senator Roberts moved, Yousefi seconded to substitute the new items from van Wormer (listed above), with a friendly amendment made to point (5) as follows:

- (5) "Arranging for a vote of the full faculty on whether or not ROTC Military Science curriculum should remain in the university curriculum."

In the discussion which followed, Senator Yousefi questioned van Wormer as to whether her concerns were academic or philosophical, to which van Wormer replied "both".

Charles Means stated that the ROTC has the largest production of officers because of the university's presence in the military. He stated that although he has no objection to review of the program, many university programs have not yet been reviewed, and he questioned Military Science being treated differently in this aspect. He added that there would be an enormous amount of time and cost involved in an academic review.

Senators asked Provost Marlin if the Military Science program was on the internal review schedule to which she replied "no."

Amend moved, Kueter seconded "that the University Faculty Senate request that the Provost arrange for an Academic Program Review of the Department of Military Science according to the procedures of the Committee on Academic Program Review, with the results of that review provided to the University Faculty Senate."

Senator DeNault stated he felt these concerns should instead be referred to the advisory and liaison committee and then brought back to the Faculty Senate, since the liaison committee is one of Faculty Senate's committees.

Senators Amend and Kueter stressed that the academic program review is a set university procedure and felt questions raised by van Wormer would be addressed through this procedure. Senator Gable questioned Provost Marlin as to the outcome of academic reviews, to which Provost Marlin replied the purpose of a review is to improve and strengthen programs, not to make decisions about whether they should be eliminated.

Senators expressed concern that Military Science was being treated differently from other departments by having results of program review reported back to the Faculty Senate, since usually results of academic program reviews are treated as confidential.

As discussion concluded a friendly amendment was made to the Amend/Kueter motion so motion would read as follows:

"that the University Faculty Senate request that the Provost arrange for an Academic Program Review of the Department of Military Science according to the procedures of the Committee on Academic Program Review, with an appropriate summary of the results of that review provided to the University Faculty Senate."

Chair Lounsberry called for division vote. On a division of the house, the Amend/Kueter motion (as amended) was passed with nine "yes", four "no", and two abstentions.

There being no further business, the Chair adjourned the meeting at 5:26 p.m.

Respectfully submitted,

Diane Wallace
Secretary

Harvesting the Benefits of Computer Technology for Teaching & Learning

Faculty at UNI have access to a variety of technological resources that can enhance teaching and learning. A faculty series beginning September 20 through October 5 will introduce you to the following capabilities: Electronic mail, notes conferences for your courses, using Library resources such as LEXUS/NEXUS, and accessing internet for interactive communications around the state, nation and globe. The topics, dates, time schedules and locations for this seminar series are listed below.

List of Activities:

Monday, September 20:

Harvesting the Benefits of Computer Technology for Teaching and Learning: An Overview of Upcoming Seminars
3:00 p.m. Business Building Room 109

Tuesday, September 21:

ISCS Information Technology Seminar - Welcome Back
3:30 p.m. Business Building Room 109

Friday, September 24:

Using Electronic Mail and NOTES Conference
3:00 p.m. Business Building Room 109

Tuesday, September 28:

Access to Library Resources (such as CD-ROM and LEXUS/NEXUS)
3:00 p.m. Business Building Room 109

Thursday, September 30:

Special ISCS Information Technology Seminar:
A Teleconference on Exploring the World of Computer Networks
12:00 noon UNI Auditorium
Using Internet at UNI
3:00 p.m. Gilchrist Boardroom 207/209

Tuesday, October 5:

Establishing and Moderating a NOTES Conference For Your Course
3:00 p.m. Business Building Room 109

October 6+

We suggest you explore the possibility of small group training sessions with your department computing liaison.

Cosponsored by:

Center for the Enhancement of Teaching
Information Systems and Computing Services
UNI Faculty Senate
UNI Library



University of Northern Iowa
Education Center, Rm. 509
Cedar Falls, Iowa 50614-0614
(319) 273-2026

1 May 1993

To: Chairperson, University Senate

Fr: Ray Kuehl, Chair, UNI/Emeritus Association

Re: Posthumous Granting of Emeritus Status

During the 1992-1993 academic year the untimely death of several faculty members who would have been eligible for emeritus status, had they lived to retire, has prompted this request.

The purpose of this request is to seek several changes in Sections I, II and V of the EMERITUS STATUS Policy Statement (53-A-1, Revision 3) of the UNIversity of Northern Iowa Policies and Procedures Manual.

It is proposed that the following changes be considered and subsequently approved:

I. General (add the following statement)

Eligible members whose service is terminated by death shall be granted emeritus status posthumously.

II. Application for Emeritus Status (add the following statement)

For the deceased faculty member to be granted emeritus status posthumously, the spouse shall follow the same procedures stated above.

V. Privileges of Emeritus Spouses (add the following statement)

Spouses of faculty members who are granted emeritus status posthumously shall be entitled to those privileges stated above. If the spouse is a current member of the faculty, the above privileges would not be granted.

NOTE: The UNI/EA will assume responsibility for notifying the spouse when emeritus status is granted posthumously.

PC: Dr. Nancy Marlin, Vice-President and Provost, Office of Academic Affairs

University of Northern Iowa Emeritus Association

Draft of Policy on Sexually Explicit Materials

UNI Faculty Senate Action Requested: Approval of the following document which amends Section II. Responsibilities to Students under "Ethics (Professional) and Academic Responsibility" of UNI's current Policies and Procedures manual:

II. Responsibilities to Students

Faculty members have the responsibility for creating in their relations with students a climate that stimulates and encourages students' endeavors to learn. Faculty should exemplify high scholarly standards and respect and foster students' freedom to choose and pursue their own goals.

1. Faculty members have the obligation to make clear the objectives of each course or program, to establish requirements, to set standards of achievement, and to evaluate student performance.
2. Students are entitled to the same intellectual freedom that faculty members enjoy. Faculty must respect that search for or consideration of diverse or contrary opinion.
3. The student's freedom to learn must be protected from assault by others. Repressive or disruptive actions on the part of some students must not be permitted to interfere with the learning activities of other students.
4. Faculty members have the obligation to meet their classes as scheduled or, when circumstances prevent this, to make appropriate alternative arrangements.
5. Faculty members have the obligation to teach their courses in a manner that is consistent with the course descriptions published in the catalogue. They must not persistently intrude into their classes materials or personal views that have no relation to the subject matter of the course.

On some occasions, faculty members may decide for sound pedagogical reasons that it is necessary to address subjects or use course materials which some students may find shocking, outside of their experience, or even odious; these might include incidents of violence, representations of human sexual acts, philosophical or religious ideas, political ideologies, etc. When such materials involve graphic depictions that could reasonably be expected to be unsettling to some students, information sufficient to enable individual students to make a knowledgeable choice about whether or not to take that course, or attend a specific class session should be provided. Faculty should not exercise reprisals upon students because they decide not to attend such a class presentation; however, such presentations are considered part of course content. Regardless of

course content, faculty members should always respect the freedom of students to present their viewpoints. Students are encouraged to express reasoned exception to the data or views offered in any course and are free to reserve judgment about matters of opinion; however, they are responsible for learning the content of any course of study for which they are enrolled.

6. The distinction between established fact and speculative opinion must be maintained as clearly as possible. Wherever values and judgments constitute part of the subject matter, they should be identified as such.
7. Faculty members owe to students and to the university a fair and impartial evaluation of student work. Such evaluation should be consistent with the standards of the institution and must not be influenced by such factors as religion, race, age, sex, sexual orientation, or political views, or be based on student agreement with the faculty member's opinions on matters of controversy within the discipline.
8. Faculty members have certain obligations as the intellectual guides and counselors to their students. They should make themselves reasonably available to students and should publicize the times and places of their availability.
9. In advising students, faculty members must take every reasonable precaution to insure that the information they disseminate is accurate. The progress of students toward achievement of their academic goals must not be thwarted or retarded because faculty members have neglected their obligations as advisors and counselors.
10. Advising and counseling students sometimes results in confidential disclosures by the student to the faculty member. These confidences must be scrupulously respected.
11. Students must never be used for a faculty member's personal or private gain. If a student makes any contribution to the faculty members' work, such contribution must be fully acknowledged.

APPENDIX D

Recommendations of the EPC as forwarded to Chair Longnecker from Carey Kirk,
Chair of the Educational Policies Commission.

I. Specific Recommendations:

1. The third sentence in the first paragraph should read: "Within the framework of academic freedom, the integrity of the classroom, and the prerogative of the faculty to assign grades, academic due process for the redress of classroom grievances must be available to students."
2. The following sentence should be added at the end of the first paragraph: "The Student Academic Grievance Procedure shall be the sole and exclusive means for the involuntary change of a student's grade."
3. The second and third paragraphs should be combined as follows: "A student who feels aggrieved because of something that an instructor has or has not done must state the grievance to the instructor, orally or in writing, prior to the end of thirty (30) school days from the beginning of the semester next following the semester or summer session in which the alleged offense occurred. Students who must ~~be~~ off-campus for academic requirements such as student teaching or field experience during the aforementioned thirty (30) school days must initiate such action no later than thirty (30) school days after the completion of such off-campus experience."
4. The fifth paragraph should read: "If the student remains unsatisfied with the redress or the explanation that has been offered, the student shall contact the instructor's department head."
5. After the first sentence of the tenth paragraph is dropped, the remainder should read: "The student shall also send a copy of the completed appeal form to the instructor. The student and the instructor shall provide copies of all materials in their possession pertinent to the grievance to the department head. The instructor shall provide the department head with a written explanation of his/her position in the dispute."
6. Paragraph twelve should read in part "all documentary evidence pertinent to the appeal (hereinafter denoted <appeal papers>)."
7. In paragraph fifteen the words "and the School of Business" should be deleted.

II. General Recommendations:

1. Additional procedures for the Board to follow in hearing an academic appeal:
 11. The appellant (the losing party below) shall have the burden of proof in presenting the appeal.
 12. The Board shall decide the case by a clear and convincing evidence standard (somewhere between a preponderance of the evidence standard and a beyond a reasonable doubt standard).
2. The procedural review process should discard the panel of lawyers and the lawyer chosen from that panel and substitute the president of the University as the sole authority to institute procedural review.
3. The forms for filing a grievance and perfecting an appeal should be uniformly standardized across the University and not individualized by department.

APPENDIX E

Background Rationale for Introduction of Resolution

The impetus for my introduction of this resolution to study the continuing connection between R.O.T.C. and the University of Northern Iowa comes as a direct result of my activities as a member of the R.O.T.C. Advisory Board. Scheduled to do a teaching evaluation on a Military Science instructor, I was assigned to attend the course, Principles of Military Operations. The topic of the lecture was Tactics: Offense, Defense. The textbook assigned is the How to Fight Manual. Students were prepared to conduct a raid, to initiate fires as the "most casualty producing element," to use "firepower for shock effect." Drawings of strewn, dead bodies were flashed on the screen. Attendance at this class, plus my awareness of intended military cutbacks at the federal level, especially of this type of ground troop maneuvering, are among the reasons that I am introducing this resolution the University Faculty Senate, for this body to oversee the gathering of information, the informing of the faculty of the findings, and the setting up of a mechanism for a full faculty vote on whether or not to retain the Military Science minor on the University of Northern Iowa campus.

Katherine van Wormer
Social Work Department